

MINUTES

March 9, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of March, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Christine Brannon, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Roy Mallory, (Foreman, District #3, for Rusty Sullivan)
George Skinner, Member
Christine Brannon, Secretary

Vice-Chairman, Rusty Sullivan and County Clerk, Tammy Howard were absent.

Others present were: Sarita Scott, Jeff Virgin, Denise Ellison, Joe Lester, Melinda Duke, Peggy Laizure, Deborah VanWye, Dan Cary, Rhett Burnett, Doug McKenzie, Marvin Richardson and Joanna Owen.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of March 2, 2009.

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of County Bid #COM2-1403 – The purchase of one (1) or more, 2009 Crawler/Dozer for the District #2 County Commissioner.

The vote was: George Skinner, yes; Rod Cleveland, yes; Roy Mallory, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve with the change of the through date to June 30, 2009 between the County Sheriff and M. Rock Richardson, LPC, PC, for a Jail Diversion Program effective March 2, 2009 through March 1, 2010 in the amount of \$5,000.00 per month.

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to accept the bids and table the awarding and/or rejecting of County Bid #SHE-1404 – One (1) year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff's Office. The agreement shall be in effect for one (1) year, commencing from the bid award date through and including twelve (1) months, with the option to re-new up to three (3) years on an annual basis.

The vote was: George Skinner, yes; Rod Cleveland, yes; Roy Mallory, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Adam's Towing Inc.	Professional Towers, Inc., dba L & A Wrecker Services #1 & #2	Car Cab Wrecker Service, Inc.	Pat's Towing	Quality Towing Service, Inc.	
BID: #SHE-1404						
DEPT: SHERIFF'S OFFICE						
DATE OPENED: 3-9-09						
	1	2	3	4	5	
List of Individual Items						Awarded To:
One (1) Year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff's Office.						Tabled 3-9-09
This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to three (3) years on an annual basis.						
Bid Price Per Zone, per impounded vehicle that will be paid to the Cleveland County Sheriff's Office.						
Zone 1, Per Vehicle:	\$20.00	\$5.00	\$11.00	\$10.00	No Bid	
Zone 2, Per Vehicle:	No Bid	\$5.00	\$11.00	No Bid	\$15.00	
Zone 3, Per Vehicle:	No Bid	\$5.00	No Bid	\$10.00	\$15.00	
Zone 4, Per Vehicle:	No Bid	No Bid	No Bid	No Bid	\$15.00	
Vendor's Exceptions/Statement:	Adams Towing, Inc. accepts the terms and conditions of Bid #SHE-1404. We have recently added another phone line for law enforcement ONLY! (405)703-4200 to help ensure prompt service. If you have any questions, please feel free to call at any time.	see attached letter	We have the contract for the OKC Police Dept. We had this contract for 24 yrs. We also tow Oklahoma County vehicles along with Oklahoma City equipment vehicles. Since we do the towing for the Police department there requirements on insurance is higher so we carry more insurance. We have been in business for 24 yrs. We can meet all requirements.		Reference page 9 Section 9: In regards to Cleveland County Fleet vehicles, if vehicle is under warranty or other insurance is involved, we would like to bill the dealership or body shop at no expense to Cleveland County Sheriff's Department.	
Contact Information:						
Contact Person:	Bryan A. Herron	Linda Wilkerson	Gloria Hobart	Gary Keahey	Billy Jewell	
Title:	President	President	Office Manager	Owner	Vice-President	
Telephone Number:	405-794-0995	405-321-1500	405-670-6114	405-793-7774	405-360-1869	
Fax Number:	405-912-0995	405-292-5401	405-670-6180	405-794-6426	405-872-2631	
Email:	adamstowingok@yahoo.com	linda@lawrecker.com	carcabwrecker@sbcglobal.net	pats@sbcglobal.net	qualitytowing@coxinet.net	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	
PA-102(1982)						

George Skinner moved, seconded by Rod Cleveland, to accept the Jail Report from the Sheriff's Office.

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.
Motion Carried.

The following report was presented:

The Cleveland County Detention Center held an average of 215 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
02/24/2009 Tues	201	12	09	180
02/25/2009 Wed	204	12	09	183
02/26/2009 Thur	203	11	10	182
02/27/2009 Fri	211	11	10	190
02/28/2009 Sat	224	10	10	204
03/01/2009 Sun	232	10	10	212
03/02/2009 Mon	222	10	10	202
03/03/2009 Tues	225	10	10	205
<u>Daily Average</u>	<u>215</u>	<u>11</u>	<u>10</u>	<u>194</u>

The Book-In comparison for this week:

2009 38 FEMALES & 150 MALES = 188 TOTAL. (14% decrease from last year)

*53 Inmates listed an address outside of Cleveland County.

2008 44 FEMALES & 171 MALES = 215 TOTAL

*63 Inmates listed an address outside of Cleveland County

During this week: One worker is assigned to the Work Release Program. Eleven people were out on ankle monitors. 54 people were held on Misdemeanor and 195 on Felony charges. 56 people were held on Municipal charges. 7 Juveniles were held. 51 people were here for holds. Two Inmates were transported to DOC.

George Skinner moved, seconded by Rod Cleveland, to extend one week the Burn Ban Resolution.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Renewal Maintenance Agreement between the County Assessor and ServRight for the Formax FD 2000 Folder/Sealer, S/N #K50179, in the amount of \$716.00 per year. The maintenance agreement from December 19, 2008 through December 18, 2009.

The vote was: Roy Mallory, yes; Rod Cleveland, yes; George Skinner, yes;.
Motion Carried

George Skinner moved, seconded by Rod Cleveland, to approve the Renewal Contract for Services between the Cleveland County Treasurer and Diane DeFilippo, Attorney, to provide Professional Services on an “as needed” basis at the rate of \$100.00 per Title Search Report and at the rate of \$7.00 per Title Verification. Beginning March 15, 2009 and by agreement of parties, for subsequent one (1) year periods under the same terms and conditions.

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Notice of Appointment for David Tinsley, Billijo Ragland and as alternate Alma Berger as Requesting Officers for all the Assessor’s accounts.

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Notice of Appointment for Jennifer Frank, Nancy Beckett and as alternate Sue Martin as Receiving Officers for all the Assessor’s accounts.

The vote was: Roy Mallory, yes; Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the February, 2009 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary
- e. Shari Kinney, County Health Department
- f. Sandra DeSelms, County Treasurer

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 09-4558 – A4 Accurant, Inc. \$ 2,700.00
 - 09-4559 – B1C-400 Extradition Transport of America 5,000.00
 - 09-4560 – SM2 Ultra-Chem, Inc. 1,000.00
 - 09-4564 – B2B-300 Ben E. Keith 2,500.00
 - 09-4565 – B2B-300 Ben E. Keith 250.00
 - 09-4573 – B2A-100 Sirchie Finger Print Laboratories 125.00

- b. Highway Fund
 - 09-4479 – T2A Fentress Oil Company, Inc. 1,200.00
 - 09-4481 – T2A Farm Plan, Inc. – Atwoods 750.00
 - 09-4508 – T2A Mid-West Hose & Specialty 1,000.00
 - 09-4509 – T2A Clark Oil Distributors, Inc. 1,100.00
 - 09-4510 – T2A Hooten Oil Company 500.00

09-4511 – T2A	KSM Exchange, L.L.C.	1,500.00
09-4519 – T2A	Warren Cat	1,500.00
c. Sheriff's Service Fee Fund		
09-4572 – CFB2-500	Oklahoma Dept. of Public Safety	1,050.00
d. Sheriff's Revolving Fund		
09-4563 – CFBRE2-300	Sysco Food Services of Okla.	3,000.00
e. Health Department Fund		
09-4482 – MD2	Harbor Freight Tools	200.00
09-4500 – MD2	Norman Stamp & Seal Company	200.00

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$	282,748.40
T1C	\$	4,043.11
T2A	\$	2,594,973.49
T2B	\$	44,413.04
T3	\$	2,281,429.06
<u>Total Unrestricted</u>	\$	<u>5,207,607.10</u>

The vote was: Roy Mallory, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0127 – SP2	09-2368 – T2A
09-0294 – SM2	09-2791 – T2A
09-2609 – B2A-500	09-3041 – T2A
09-3714 – B2A-500	
09-4134 – B2A-200	09-3069 – CFBRE2-300
09-3279 – CFB2-500	09-0178 – FF2
09-3702 – CFB2-500	09-3230 – FF2

The vote was: Rod Cleveland, yes; George Skinner, yes; Roy Mallory, yes.
Motion Carried

George Skinner moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 523,459.02
b. Highway Fund	235,941.49
c. Health Fund	215,079.63
d. Sheriff Service Fee Fund	1,803.06
e. Sheriff Revolving Fund	14,976.75
f. County Clerk Lien Fee Fund	7,066.07
g. County Clerk Preservation Fund	5,971.12
h. S.T.O.P. Violence Against Women Fund	1,540.23
i. Fair Board Fund	2,017.86

The vote was: George Skinner, yes; Roy Mallory, yes; Rod Cleveland, yes.
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: Roy Mallory, yes; Rod Cleveland, yes; George Skinner, yes.
Motion Carried.

(Clerk's Note: Agenda was posted on 3-6-09 @ 8:46 a.m.)